

# **Friends of Northwest Hatcheries**

## **Request for Proposals (RFP)**

Please complete the following application. Extra pages and attachments are allowed, but no longer than 10 pages max. We request to have these in by the **end of the month** to be reviewed by the board. Funding will be provided by the end of the following month after the submission and approval. Please plan accordingly. We will not accept late or urgent submissions. (i.e. RFP submitted in March, funding will be available for April).

Return the application to Friends of Northwest Hatcheries, P.O. Box 2044, Leavenworth, WA 98826 or email it to [friendsofnwhatcheries@gmail.com](mailto:friendsofnwhatcheries@gmail.com).

**Project Title:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Project Leader/Primary Contact:** \_\_\_\_\_

**Email/Phone:** \_\_\_\_\_

**501(c)(3) Status/Tax ID/DUNS #:** \_\_\_\_\_

### **1. Project**

**a. Brief Description of Project:**

*(One or two sentence summary)*

**b. Goal(s) of the Project:**

**c. Objective(s) of the Project:**

**d. Location:**

**e. Dates and times:**

**f. Partners and other organizations involved:**

g. Completion date:

**2. Funding**

a. When do you need the funding? \_\_\_\_\_

b. Total Budget for the Project: \_\_\_\_\_

c. Request from the Friends group: \_\_\_\_\_

d. Other funding/support: \_\_\_\_\_

*(Match, in-kind)*

e. Itemized budget for requested amount:  
*(Supplies, program support, organizational needs)*

**3. Program Support**

a. How does your project support the mission of the Friends group?

*“The mission of the Friends of Northwest Hatcheries is to support natural resource stewardship and education in cooperation with the federal fish hatcheries of the Columbia River Basin.”*

b. How will the Friends be recognized for its support?

**Additional comments and information:**